

7CH2 SCHOOL

School Guidelines & Rules

Academic Year 2024-25

These guidelines are designed to create a safe, respectful, and conducive learning environment for all students. We expect every student to follow these rules with sincerity.

1. GENERAL RULES

- Students must reach school on time. Late comers may not be allowed to attend classes.
- Students must wear the prescribed school uniform on all working days.
- Students must carry their school diary and ID card daily.
- Running, shouting, or playing in corridors and classrooms is strictly prohibited.
- Students must maintain cleanliness in the school premises.
- Use of mobile phones is strictly prohibited in the school campus.
- Students must respect teachers, staff, and fellow students.
- Damaging school property will result in disciplinary action and fine.

2. ATTENDANCE RULES

- Minimum 75% attendance is compulsory to appear in examinations.
- Leave application must be submitted in advance for planned leaves.
- Medical certificate is required for sick leave of more than 3 days.
- Students must not leave school premises during school hours without permission.
- Parents must inform the school in case of emergency leave.

3. EXAMINATION RULES

- Students must carry their own stationery during examinations.
- Calculators and electronic devices are not allowed unless specified.

- Students must reach the examination hall 15 minutes before the exam.
- Unfair means during examination will result in cancellation of paper.
- Answer sheets will not be provided after the scheduled time.
- Students must maintain silence during examinations.

4. UNIFORM GUIDELINES

Summer Uniform:

Boys: White shirt, Navy blue trousers, Black shoes, School belt, School tie

Girls: White shirt, Navy blue skirt/salwar, Black shoes, School belt, School tie

Winter Uniform:

Boys: White shirt, Navy blue trousers, Navy blue sweater/blazer, Black shoes

Girls: White shirt, Navy blue skirt/salwar, Navy blue sweater/blazer, Black shoes

Sports Uniform:

White T-shirt with school logo, Navy blue track pants, White sports shoes

5. LIBRARY RULES

- Students must maintain silence in the library.
- Books must be returned within the stipulated time.
- Fine will be charged for late return of books.
- Damaged or lost books must be replaced or paid for.
- Reference books are not to be taken out of the library.

6. TRANSPORT RULES

- Students must be at the bus stop 5 minutes before the scheduled time.
- Students must not stand on the footboard or lean out of windows.
- Students must maintain discipline inside the bus.
- Any change in bus route must be informed in writing.
- Parents must be present to receive young children at the bus stop.